



## **On-Site Traffic Policy and Procedures**

At Stoke Park Infant School we endeavour to keep traffic on site to a minimum.

### **Traffic on site is restricted to:**

- Limited parking spaces for staff
- Limited temporary parking for taxi drop-off/collection in the morning and after school
- Limited temporary parking for deliveries and approved contractors working on site
- Temporary site access between 7.45 and 8.30 for parents dropping off to the onsite breakfast club

### **The school will ensure**

- There is adequate signage indicating parking spaces and that these are adhered to
- Pedestrian access is clear
- The gates are closed at the beginning of the school working day and opened for collection at the end of the day

### **Parents and visitors will ensure**

- Traffic entering the site at the start of the day must enter prior to 8.30 to minimise any incident between pedestrians and vehicles using the gates at the same time
- Deliveries to the school will be requested to the school will be requested between 7-30-8.30am, between 9.30 and 2.30 or after 3.45pm
- Contractor parking is available with prior approval and agreement with the school
- Scooters and bicycles should not be ridden in the school grounds. Please dismount prior to entering the school gate – scooters and bikes can be parked in the shelter.
- Notify the school in advance if special parking arrangements are required.

Agreed By Governors: January 2023