

Stoke Park Infant School

School E-Safety Policy 2026-2027



Approved by	FGB
Reviewed date	June 2026
Next review date	Summer 2027
Responsible person	Headteacher
Committee responsible	FGB
Regularity of review	Annual

Equal Opportunities

At Stoke Park Infant School we are committed to establishing equality for all children, their parents, staff and other users of the school. We will endeavour to offer equal opportunity of access all IT learning to all children regardless of gender, race, religion, disability or ability.

Rationale

Using the Internet is an essential element in 21st century life for education, business and social interaction. Our school has a duty to provide our children with safe, high quality Internet access as part of their learning experience.

The school's e-safety policy will operate in conjunction with other policies including those for ICT, Behaviour, Bullying, Child Protection, Curriculum, Data Protection and Security. This policy document is drawn up to protect all stakeholders – the children, the staff and the school. It aims to provide clear advice and guidance on how to minimise risks and how to deal with any policy infringements.

E-safety covers issues relating to children and their safe use of the internet, mobile phones and other electronic communications technologies, both in and out of school. It includes education on risks and responsibilities and is part of the duty of care which applies to everyone working with children.

Aims

At Stoke Park Infants we believe that:

- all children should have the opportunity to contribute purposefully to the life and work of the school
- all children should be valued equally and have the right to learn, achieve and participate fully in education regardless of their abilities, race, gender and behaviour
- all children are entitled to have access to a broad, balanced and relevant curriculum that is differentiated to meet individual learning styles, recognising personal strengths and needs

The purpose of internet use in school is:

- to raise educational standards
- to promote child achievement
- to support the professional work of staff

Managing Internet Access

- security must be reviewed regularly
- virus protection is updated regularly
- access to the internet is by adult demonstration with directly supervised access to specific, approved on-line materials and sites

- parents are asked to sign and return a consent form for child access
- if staff or children discover an unsuitable site, it must be reported immediately
- staff check that the sites selected for child use are appropriate to the age and maturity of the children
- teachers, assistants and adult helpers log on to the internet and monitor the material that is being viewed
- internet rules for children are displayed by the computers

Benefits of using the internet in education include:

- access to world-wide educational resources
- educational and cultural exchanges between children world-wide
- access to experts in many fields for children and staff
- professional development for staff through access to national developments, educational materials and effective curriculum practice
- collaboration across support services and professional associations
- improved access to technical support
- the school Internet access is designed for child use and includes filtering appropriate to the age of children
- children are taught what Internet use is acceptable and what is not and given clear objectives for Internet use
- the school ensures that the use of internet derived materials by staff and children complies with copyright law

School Web Site

- the contact details on the web site are the school address, e-mail and telephone number
- the head teacher has overall editorial responsibility and ensures that content is accurate and appropriate
- full names of children are not used anywhere on the web site
- written permission from parents or carers must be obtained before photographs of children are published on the school web site

Assessing Risks

The school takes all reasonable precautions to ensure that users access only appropriate material by using Hampshire County Council's content filtering system. However, due to the global and connected nature of Internet content, it is not possible to guarantee that access to unsuitable material will never occur via a school computer. Neither the school nor Hampshire County Council can accept liability for any content or material accessed, or any consequences resulting from Internet use. The school will regularly audit ICT use to establish if the e-safety policy is adequate and that the implementation of the e-safety policy is appropriate.

Introducing the e-Safety Policy to Children

- e-safety rules are posted in all computer shared areas and discussed with the children at the start of each term
- children are told that internet use will be monitored
- children will be taught to question information before accepting it as true
- when copying materials from the web, children will observe copyright
- children will be made aware that the writer of an e-mail or the author of a web page may not be the person claimed
- children will be encouraged to tell a teacher immediately if they encounter any material that makes them feel uncomfortable
- the school has an E-safety day/week annually to ensure children are given the opportunity to learn about staying safe on-line

Staff and the E-Safety Policy

- all staff have copies of the school's e-Safety Policy and know its importance
- staff are aware that internet traffic can be monitored and traced to the individual user
- all staff will be issued with a copy of the Acceptable Use of IT

Enlisting Parents' Support

- joint home/school guidelines on issues such as safe internet use will be established
- parents' attention is drawn to the school's e-Safety Policy on the school web site
- e-safety leaflet is sent to all parents

Handling E-Safety Complaints

- complaints of internet misuse are dealt with by staff immediately
- any complaint about staff misuse is referred to the head teacher
- complaints of a child protection nature are dealt with in accordance with the school's child protection procedures
- if staff or children discover unsuitable sites, the address and content will be reported to the Internet Service Provider

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